

# Portage County Board of Developmental Disabilities

2606 Brady Lake Road  
Ravenna, Ohio 44266

**January 31, 2018**  
**Special Meeting following Organization Meeting**  
**Dennis M. Coble Administration Building**

## MINUTES

President Michelle Sahr called the special meeting to order at 5:09pm.

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri Michael, Michelle Sahr, William Tarver

A quorum is present.

Administrative Staff Present (absences noted by Interim Superintendent)

G. Brown, Interim Supt, T. Byich, M. Condos, D. Cotton, M. Dolensky, A. Hall, L. Leslie,  
B. Puleo, G. Slapnick, G. Smith, , T. Torch, J. Vennetti, G. Winsen

Excused: K. Smith, K. Sumwalt

Guests present: Bonnie Taylor, Jim Chandler, Christina Matthews, Matthew Merchant, Record Courier, Tasyana Havel, Allison Tarver, Renee Toth, Michelle Snider (Precl), Jack Prell, Wayne Tarver, Sharon Coman, Sandra Craft, Casey Howard, Robin Howard  
Staff: L. Buchanan, C. Smith, D. Lemasters, C. West, , B. Orth, K. Vechiarelli, K. Hill, J. Nichols, J. Fetterolf, N. Nadasky, C. Brown, K. Suder

Alicia Hall, Director of Education and Child Development, introduced Kim Suder, Instructor, Children's Services, effective November 6, 2017.

Phi Sigma Kappa, representatives, Logan Kocianic and Tyson Miller, presented information for their annual philanthropy event, *Knockin' Pins with Olympians*, to be held February 23, 2018, 3:00-6:00 p.m. at Spins Lanes, 2245 State Route 59, Kent (formerly Twin Star Lanes). Participation cost is \$60.00 per team or \$3.00 at the door

Public Comment: Christina West, SSA, spoke to the topics of ULPs that were filed, Safety Plan, job description update, increase information/education to the community.

Adopted a motion to approve minutes from Regular Meeting- December 20, 2017.

Motion by K. Butler

Second by C. Michael  
Motion carried by voice vote

Motioned to approve the agenda for January 31, 2018 Special Meeting as presented at table.

Motion by C. Fruscella  
Second by K. Butler  
Motion carried by voice vote

Motion for the Ratification of the December 2017 Invoice Payments as authorized by the Interim Superintendent

Motion by C. Michael  
Second by K. Butler  
Motion carried by voice voter

Motion for the Acceptance of the December 31 2017 Financial Report. Diane Cotton, Director of Business Management note the ending balance January 1, 2013 was 23.3 million dollars; the ending balance at December 31, 2017 is 17.2 million dollars— a 6.1 million dollars decrease.

Motion by K. Butler  
Second by C. Fruscella  
Motion carried by voice vote

Board Committee report(s) for the month: None

Motioned to approve Resolution 18-01-01 for Acceptance of Gifts, Memorials, Grants, and Donations for the Month of December 2017 in the amount of \$456.09

**RESOLUTION 18-01-01**

**ACCEPTANCE OF GIFTS, MEMORIALS, GRANTS, AND DONATIONS FOR THE MONTH OF DECEMBER 2017**

WHEREAS, the Portage County Board of Developmental Disabilities has received, gifts, memorials, grants and donations during the month of December 2017 as specified below: and

<b>To:</b>	<b>From:</b>	
Happy Day School		
In memory of Lois Corbitt	Mark & Debra King	40.00
2016 Donation	United Way of Summit County	113.46
2017 Donation	United Way of Summit County	152.63
	Diana & Clay Hameister	50.00
Board of DD		

In memory of Donald Parobek	Alan & Kathy Preston	<b>100.00</b>
<b>Total</b>		<b>\$456.09</b>

WHEREAS, Board Policy 1.17 requires that all gifts, memorials and donations valued at more than twenty-five dollars (\$25.00) be reported to the Board at each regular meeting; and

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Gina Brown, Interim Superintendent, & Diane Cotton, Director Business Management

The resolution was moved by **Kelly Butler** seconded by **Carol J. Fruscella**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Michelle Sahr,	aye	William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a special meeting held on **January 31, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.

\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-01-02 for Participation in the Ohio Department of Transportation Cooperative Purchasing Program no fee to participate.

**RESOLUTION 18-01-02**

**PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation (hereinafter referred to as the “Department”) for the purchase of machinery, material, supplies or other articles; and

THEREFORE, Be it ordained by the Portage County Board of Developmental Disabilities (hereinafter referred to as the “Board”):

**SECTION 1**

The Board Superintendent hereby requests authority in the name of the Board, to participate in the Department’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

**SECTION 2**

That the Board Superintendent is hereby authorized to agree in the name of the Board to be bound by all terms and conditions as the Director of Transportation prescribes.

**SECTION 3**

The Board Superintendent is hereby authorized to agree in the name of the Board to directly pay vendors, under each such contract of the Department in which the Board participates for items it receives pursuant to the contract.

**SECTION 4**

That the Board agrees to hold the Director of Transportation and the Department harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01 (B).

Submitted by: Gina Brown, Interim Superintendent; Thomas Byich, Transportation Supervisor; and Diane Cotton, Director of Business Management,

The resolution was moved by **Kelly Butler** and seconded by **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance will all legal requirements including Section 121.22 of the Ohio Revised Code.

The foregoing motion having been put to a roll call vote, the results of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Michelle Sahr,	aye	William Tarver,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a special meeting held **January 31, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-01-03 for Membership in the Community, University, & Education (CUE) Cooperative Purchasing Association with the membership fee in the amount of \$200.00.

**RESOLUTION 18-01-03**

**MEMBERSHIP IN THE COMMUNITY, UNIVERSITY, & EDUCATION (CUE)  
COOPERATIVE PURCHASING ASSOCIATION**

WHEREAS, the Board desires to continue the annual membership in the Community, University, & Education Purchasing Association (CUE) for the purpose of cooperative purchasing; and therefore be it

RESOLVED, the Board authorizes continued membership in the CUE for the term January 1, 2018 through December 31, 2018 at a cost of two hundred dollars (\$200.00); be it further

RESOLVED, the Superintendent is authorized to take any and all action to carry out this resolution.

Submitted by: Gina Brown, Interim Superintendent and Diane Cotton, Director of Business Management.

The resolution was moved by **Cheri Michael** and seconded by **John Gargan**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Michelle Sahr,	aye	William Tarver,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental

Disabilities, do hereby certify that the aforesaid motion was duly adopted at a special meeting held on **January 31, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-01-04 for Approval of an agreement with Portage Industries, Inc. For the period January 1, 2018 through December 31, 2018 in an amount not to exceed three hundred thirty-three thousand, three hundred seventy-three dollars (333, 373.00)

**RESOLUTION 18-01-04**

**APPROVAL OF AN AGREEMENT WITH PORTAGE INDUSTRIES, INC. FOR THE PERIOD  
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 IN AN AMOUNT NOT TO EXCEED  
THREE HUNDRED THIRTY-THREE THOUSAND, THREE HUNDRED SEVENTY-THREE  
DOLLARS (333, 373.00)**

WHEREAS, the Portage County Board of Developmental Disabilities (hereinafter Board) currently has a contract with Portage Industries, Inc. (hereinafter Vendor) which expired on December 31, 2017; and

WHEREAS, both the Board and the Vendor are desirous of continuing a contractual relationship for the provision of work procurement, production management including inventory control and oversight of production operations, consumer payroll processing, adult day supports/vocational habilitation, and supported employment-community services provided by the Vendor and paid for by the Board; now, therefore be it

RESOLVED, that the Board hereby approves and authorizes the Superintendent to enter into a contract with the Vendor to pay for the provision of work procurement, production management including inventory control and oversight of operations, consumer payroll processing, adult day supports/vocational habilitation, and supported employment-community services for a contractual period of January 1, 2018 through December 31, 2018 in an amount not to exceed three hundred thirty-three thousand, three hundred seventy-three dollars and no cents (\$333,373.00), an 19% decrease from the 2017 contract; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this contract.

Submitted by: Gina Brown, Interim Superintendent and Diane Cotton, Director of Business Management, Michelle Dolensky, Director of Adult Services

The resolution was moved by **Kelly Butler** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Michelle Sahr,	aye	William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a special meeting held on **January 31, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.

\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-01-05 to authorize Lease between the Portage County Board of Developmental Disabilities and Portage Industries, Inc. commencing January 1, 2018 and ending on May 31, 2018.

**RESOLUTION 18-01-05**

**AUTHORIZE SUPERINTENDENT TO ENTER INTO A CONTRACT WITH PORTAGE INDUSTRIES INC. FOR LEASING SPACE AT PORTAGE INDUSTRIES FOR THE PURPOSE OF OPERATING AN ADULT DAY SUPPORTS PROGRAM FOR THE PERIOD OF JANUARY 1, 2018 THROUGH MAY 31, 2018**

WHEREAS, as of January 1, 2018 Portage Industries Inc. is continuing to rent office space at the Portage County Board of Developmental Disabilities (Board); and

WHEREAS, the with the transition of adult services provided by the Board to Portage Industries, Inc. (PI Inc.) beginning with a phase on February 1, 2018 and continuing through the final transition date of June 1, 2018 as approved by Board Resolution 17-08-07 *Transfer Operations at Portage Industries (Adult Services) to Portage Industries, Inc. (PI, Inc.);* and

WHEREAS, PI Inc. would like to lease space at the Board’s Portage Industries’ facility located at 7008 State Route 88, Ravenna, Ohio 44266 for the purpose of operating an adult day supports program for Board eligible individuals; and

WHEREAS, space is available at Portage Industries for lease for that purpose; now therefore be it

RESOLVED, that the Board hereby authorizes the Superintendent to enter into an agreement with PI Inc. for the lease of space up to as defined by the agreement, along with the shared use of the multi-purpose room, restrooms, hallways and parking lot for the period January 1, 2018 through May 31, 2018 in an amount payable to the Board of one hundred sixty dollars (\$160.00) for the month of January 2018; one thousand, three hundred ninety-seven dollars (\$1,397.00) per month for the months of February 2018 and March 2018; and two thousand three hundred forty-nine dollars (\$2,349.00) per month for the months of April 2018 and May 2018; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any all actions to carry out this resolution.

Submitted by: Gina Brown, Interim Superintendent; Diane Cotton, Director of Business Management; & Michelle Dolensky, Director of Adult Services

The resolution was moved by **Carol J. Fruscella** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Michelle Sahr,	aye	William Tarver,	aye

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a special meeting held on **January 31, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent

Approved Proclamation to the Knights of Columbus Proclamation to recognize twenty-eight (28) years of sponsoring Special Olympics Bowling—*scheduled for Saturday, February 10, 2018, Spins Bowl Kent (formerly Twin Star)*

Motion by: C. Michael



Seconded by: C. Fruscella

Motion carried roll call vote as follows, Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver, aye

PROCLAMATION OF APPRECIATION

WHEREAS, Portage County Chapter Knights of Columbus member councils have dedicated time, energy, and commitment for twenty-eight years of bowling recreation and to provide individuals the opportunity to socialize with the community; and

WHEREAS, individual achievement and recognition is achieved by this bowling event; and

WHEREAS, the Portage County Board of Developmental Disabilities extends sincere appreciation and thank you to:

- Aurora Council #14186
- Garrettsville St. Ambrose Council #11801
- Kent Council #1411
- Mantua Council #3766
- Newman Center #15312
- Randolph St. Joseph Council #2039
- Ravenna Council #1417
- Rootstown St. Peter’s Council #5173
- Streetsboro Council #4571
- Windham St. Andrew’s Council #4431

Who have given of themselves to provide the opportunity for individuals to participate in the Special Olympics Bowling Invitational; and therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities appreciates, commends, and recognizes each of the named Councils, thanking each chapter for the opportunity to participate in the Annual Special Olympics Bowling Invitational.

Kelly Butler  
John Gargan  
Michelle Sahr

Carol J. Fruscella  
Cheri Michael  
William Tarver

**CERTIFICATION**

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a special meeting held January 31, 2018 and an accurate copy of said proclamation may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

All noted policy actions are to reflect revised rules and the Board is providing Evidence Based services as explained by Alicia Hall, Director of Education and Child Development.

Motioned to Amend:

Policy 4.65 *Early Intervention Services*

Motion by C. Michael

Second by K. Butler

Motion carried by voice vote.

Motion to Rescind: Policy 4.65A (policy adopted July 25, 2005)

Motion to Adopt: NEW 4.65A *Early Intervention Program and Services*

Motion by K. Butler

Second by C. Michael

Motion carried by voice vote.

Motion to Adopt: NEW 4.65B *Early Intervention Exit Guidance*

Motion by C. Fruscella

Second by W. Tarver

Motion carried by voice vote.

Reviewed December 2017 Management Reports: Gary Slapnicker, IT Specialist reported Facility Maintenance Supervisor, Marco Condos, worked with Envisage Group, Inc. on separating phone and data traffic on Happy Day School's network over Winter Break. This change resulted in improved reliability of the Happy Day School's phone and voicemail system; Updates and software patches were applied to the Administration Building's wireless system to improve reliability and security.

Reviewed December 2017 Personnel Reports: Lynn Leslie, Director of Human Resources reported two (2) retirements at the end of November 2017 led to two (2) staff on lay-off to be recalled effective December 1, 2017; the Psychologist in the Children's Program has retired effective December 31, 2017—the position probably will not be filled.

**Recap of Personnel Actions for December 2017**

- As of December 2017, there were 130 employees including six (6) intermittent positions and nine (9) vacancies.

**Positions Added/Abolished:**

Abolished:

Added:

**Job Postings/Vacancies**

Account Clerk I, 240 days, 8 hrs/day (Transportation), vacant August 25, 2016, posted August 17-31, 2016, Vacant

Maintenance Repair Worker, 260/261/262 days, 8 hrs/day (Maintenance), 2 vacancies, November 30, 2016, November 16-December 2, 2016, (*reposted*) May 5-19, 2017 one Vacant, one filled effective July 31, 2017

Service & Support Administrator, 240 days, 7.5 hrs/day (Service & Support Administration), vacant October 30, 2017, posted October 3, 2017-November 10, 2017, Vacant

**Supplemental Positions:**

Basketball Coach [3] (November-March), vacant September 1, 2017, posted July 14-28, 2017, Vacant

Soccer Coach (April-June) vacant September 1, 2017, posted July 14-28, 2017, Vacant

Softball Coach [2] (April-June) vacant September 1, 2017, posted July 14-28, 2017, Vacant

Volleyball Coach (March-June) vacant September 1, 2017, posted July 14-28, 2017, Vacant

**New Hires:**

Vickie Ritchie (Recalled from Layoff) Registered Service Assistant, 240 days, 6.5 hrs/day (Adult Services), effective December 1, 2017

Heather White (Recalled from Layoff) Registered Service Assistant, 240 days, 6.5 hrs/day (Adult Services), effective December 1, 2017

**Promotions/Transfers:**

**Reclassifications:**

**Additional Assignments:**

Gina Brown Interim Superintendent, 260/261/262 days, 8 hrs/day (Administration), effective September 21, 2017

**Supplemental Agreements:**

**Separations:**

Omar Nagi Superintendent, 260/261/262 days, 8 hrs/day (Administration), effective December 31, 2017

Joan Ols Part-time Instructor Assistant (Children's Services), effective December 18, 2017

Kathleen Samaco Cook, 184 days, 8 hrs/day (Children's Services), effective December 31, 2017

**Retirements:**

Brenda Tousley Psychologist, 240 days, 6.5 hrs/day (Children's Services), effective December 31, 2017

Reviewed December 2017 Enrollment Report with enrollment of 959 beneficiaries for the month of December representing an increase of thirty-one (31) and a decrease of forty-two (42) beneficiaries from November 2017.

The Interim Superintendent reported on the following:

- **Transition Committee Update:** The transition committee met 1/9/2018. The first group of individuals transitioning to Portage Industries will do so tomorrow. There are approximately 44 individuals who selected PI Inc. The next meeting is scheduled for February 6, 2018.
- **New Rules DODD**
  - 11/2 Over time and limit to the number of hours worked by an independent provider:
    - Beginning 2/1/2018, services provided over 60 hours must be approved by the SSA or due to an emergency. Anticipated events that will result in exceeding 60 hours need to be identified in the assessment process.
    - It is the responsibility of the provider to inform the SSA of the number of individuals he or she works for across the state of Ohio.
    - County Board has to implement a written procedure for the provider to notify the SSA when a situation requires them to work over 60 hours.
- **Accreditation-DODD** will be here February 7 and 8. They will arrive on 2/7 around 10am.
  - As part of the process, they will be interviewing 14 individuals who receive SSA services. They will do interviews via phone, work visits and home visits.
  - They will also be interview three families who receive early intervention services.
- This month, the **Ohio Department of Developmental Disabilities begins its 2018 campaign, Making Lives Better.** The campaign will focus on improving the health of those we serve by decreasing unscheduled hospitalizations and reducing preventable illness. department has an opportunity to expand the positive impact that we have on the lives of those we serve by addressing, through outreach and training, some of the most common but preventable physical and mental health issues before they become crises.
  - Mental Health—Led by Tina Evans of the department's Division of Policy, a group of mental health professionals and key department staff will convene to make recommendations on reducing hospitalizations for psychiatric reasons. The department's regional liaisons will then work with county boards of developmental disabilities and providers to implement the voluntary recommendations. Questions can be directed to Tina Evans at [tina.evans@dodd.ohio.gov](mailto:tina.evans@dodd.ohio.gov).
  - Physical Health—Led by Donna Patterson of the department's Division of Medicaid Development and Administration, the department will initially focus on unscheduled hospitalizations for people living in intermediate care facilities who are ventilator-dependent. Over the next few weeks, the department will conduct site visits to facilities where hospital claims for preventable illness are higher than average. Once concluded, recommendations and best practice information gathered from subject matter experts and key department staff will be made widely available to the field. Questions can be directed to Donna Patterson at [donna.patterson@dodd.ohio.gov](mailto:donna.patterson@dodd.ohio.gov).
- **Knights of Columbus** had their 41<sup>st</sup> Annual Free Throw Contest January 20, 2018. Twenty-three people participated.
- **March is DD Awareness Month.** *Celebrate Community* is the theme for 2018. This is a statewide theme. We will host the regional Self-advocacy meeting

The President announced

1. Special Board Meeting: Friday, February 2, 2018, 9:00am, at the Dennis M. Coble Administration Building/Board will move immediately into Executive Session with no action

to be taken for the purpose of to consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual

2. Next Regular Board Meeting:

Wednesday, February 21, 2018 Regular Board Meeting, 5:00pm, at the Dennis M. Coble Administration Building

At 5:58pm, the Board entered Executive Session in the Board with no action to be taken

Motion by C. Fruscella

Second by W. Tarver

For the following identified reason:

- ( x ) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual;  
indicate reason: employment of a public employee
- ( ) To consider the purchase of public property or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- ( ) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
- ( ) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- ( ) Matters required to be kept confidential by federal law or rules or state statutes.
- ( ) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

NOT VOTING	PRESENT		BOARD MEMBERS
	YES	NO	
( )	( x )	( )	KELLY BUTLER
( )	( x )	( )	CAROL J. FRUSCELLA
( )	( x )	( )	JOHN GARGAN JR
( )	( x )	( )	CHERI MICHAEL
( )	( x )	( )	MICHELLE SAHR
( )	( x )	( )	WILLIAM TARVER

Motion to adjourn executive session at 7:13pm

Motion by C. Fruscella

Second by C. Michael

Motion carried by roll call vote as follows: Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, Jr., aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver, aye

Motion to return to public session 7:14pm

Motion by J. Gargan

Second by K. Butler

Motion carried by voice vote.

No action taken from Executive Session

The President asked if any other business needed to come before the Board. There being none, he called for a motion for adjournment at 7:14pm

Motion by K. Butler

Second by W. Tarver

Motion carried by voice vote.

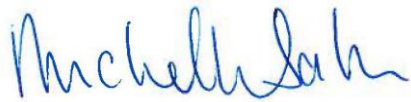
**INFORMATION**

<b>Cancelled Until Further Notice</b>	Board Eligible Family Swim, 6-7:30pm, Happy Day School
<b>Friday, February 9, 2018</b>	Genetics Outreach Clinic, Happy Day School, 9:00am-3:00pm
<b>Friday, February 16, 2018</b>	Adult Services Valentine Dance, Happy Day School,
<b>Saturday, February 10, 2018</b>	Special Olympics Bowling, Spins Bowl Kent (formerly Twin Star)
<b>Monday, February 12, 2018</b>	Parent Council Meeting, 6:00pm, Portage Industries
<b>Monday, February 19, 2018</b>	Children’s Services Program, In-service, no school for all students

Respectfully Submitted,



\_\_\_\_\_  
Beverly Puleo, Assistant to the Superintendent



\_\_\_\_\_  
Michelle Sahr, President



\_\_\_\_\_  
John Gargan, Jr. Secretary