

Portage County Board of Developmental Disabilities

2606 Brady Lake Road
Ravenna, Ohio 44266

September 19, 2018
Regular Meeting
Dennis M. Coble Administration Building

MINUTES

Michelle Sahr; called the regular meeting to order at 5:06pm.

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri Michael, Timothy Moran, Michelle Sahr ,
William Tarver

A quorum is present.

Administrative Staff Present (absences noted by Superintendent)

G. Brown, Supt., C. Brown, T. Byich, C. Clevenger-Morris, M. Condos, D. Cotton, M. Dolensky, A. Hall, L. Leslie, E. Martinez, B. Puleo, G. Slapnicker, G. Smith, K. Sumwalt, T. Torch, J. Vennetti,

Excused: K. Hill, K. Smith, G. Winsen

Guests present: Christina Matthews, Todd Hemberger, Paxton Hemberger, student, James and Nita, Phil Miller, CEO, Portage Industries, Inc., Mike Kerrigan, Portage County Commissioner, Robin Howard, Casey Howard, Tatsyana Havel, Arc, Bonnie Taylor, Karen Anderson, Muchar Havoy, Michael Horning, Education Alternatives, Danica Kirk, Brandi Spencer, Gary Spencer
Staff: B. Cooper, J. Gunther, D. Harrod, C. West with Daughter, Eleanor & grandson, J. Miller. N. Nadasky, B. Orth, D. Gordon, C. Smith, K. Suder,

Emily Martinez, Service and Support Supervisor, introduced Barbara Cooper, Service and Support Administrator, Service and Support Administration, effective August 20, 2018

Public Comment: Christina Matthews addressed the Board regarding Therapy Services.

Adopted a motion to approve minutes from Regular Meeting held August 15, 2018

Motion by T. Moran

Second by W. Tarver

Motion carried by voice vote

Motioned to approve the agenda for September 19, 2018 Regular Meeting as presented at table

Motion by C. Fruscella

Second by K. Butler

Motion carried by voice vote

With a motion to add Resolution 18-09-05 Establishment of the *Standing Committee on Financial Stability*

Motion by K. Butler

Second by T. Moran

Motion carried by voice vote

Motion for the Ratification of the August 2018 Invoice Payments as authorized by the Superintendent.

Motion by C. Michael

Second by W. Tarver

Motion carried by voice vote

Motioned for the Acceptance of the August 31, 2018 Financial Reports.

Motion by W. Tarver

Second by K. Butler

Motion carried by voice vote

No committee meetings held.

Motioned to Resolution 18-09-01 Approval of Direct Services Contracts with the following Individuals as recommended by the Ethics Council per approved Ethics Council Resolution EC18-09-01 with no conflict of interest for: Tim and Jennifer Spaulding for ID #205166; Terri Mangeri for ID #204506; James Miller & Sarah Owens for #205148; Alicia Moore for #204834; Louis & Michelle Dottore for #200880; Mary Teeft for ID #203448

RESOLUTION 18-09-01

APPROVAL OF DIRECT SERVICES CONTRACTS WITH THE FOLLOWING INDIVIDUALS AS RECOMMENDED BY THE ETHICS COUNCIL PER APPROVED ETHICS COUNCIL RESOLUTION EC18-09-01 WITH NO CONFLICT OF INTEREST FOR:

Tim and Jennifer Spaulding for ID #205166
Terri Mangeri for ID #204506
James Miller & Sarah Owens for #205148
Alicia Moore for #204834

Louis & Michelle Dottore for #200880
Mary Teeft for ID #203448

WHEREAS, the Ethics Council has determined that direct services contracts with the aforementioned named individuals as a parent, guardian or family member meet the requirements of Ohio Revised Code section 5126.033; and

WHEREAS, the Ethics Council recommends to the Portage County Board of Developmental Disabilities direct services contract with the aforementioned name individuals; and

WHEREAS, Ohio Revised Code Section 5126.032 requires that the Portage County Board of Developmental Disabilities shall not enter into any direct services contract that is not recommended by the Ethics Council; now, therefore be it

RESOLVED, that the Portage County Board of Developmental Disabilities accepts the recommendation of the Ethics Council and approves direct services contacts with the aforementioned named individuals; and be it further

RESOLVED, that the Superintendent or his designee is hereby authorized to take any and all action to carry out these direct services contracts.

Submitted by: Gina Brown, Superintendent

The aforesaid resolution was moved by **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **September 19, 2018**, and an accurate copy of said resolution will be located in the

official minutes of the Board.

Beverly Puleo

Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-09-02 Approval of Fees for Education Courses Provided by the Portage County Board of Developmental Disabilities Community & Provider Relations to Meet Requirements for Cardiopulmonary Resuscitation (CPR) and Medication Administration Certification and Renewals for Provider Staff

RESOLUTION 18-09-02

APPROVAL OF FEES FOR EDUCATION COURSES PROVIDED BY THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES COMMUNITY & PROVIDER RELATIONS TO MEET REQUIREMENTS FOR CARDIOPULMONARY RESUSCITATION (CPR) AND MEDICATION ADMINISTRATION CERTIFICATION AND RENEWALS FOR PROVIDER STAFF

WHEREAS, the Portage County Board of Developmental Disabilities (Board) desires to ensure quality of assurance and positive relationships with Providers serving Board eligible individuals; and

WHEREAS, Board staff certified in the courses listed can teach the following courses, and

WHEREAS, the following courses are offered and applicable fees charged per person and payable prior to training payable to the Portage County Board of Developmental Disabilities; therefore, be it further

Cardiopulmonary Resuscitation (AHA)		Medication Administration		CE course/Skills Checks/Renewal	
CPR/First Aid/AED	\$40.00	Certification #1	\$150.00	Certification #1	\$30.00
CPR/AED	\$30.00	Certification #2	\$45.00	Certification #2	\$25.00
First Aid	\$30.00	Certification #3	\$45.00	Certification #3	\$25.00

RESOLVED, that the Board authorizes the Superintendent or his/her designee to charge fees for certification for courses to meet the requirements for Cardiopulmonary resuscitation (CPR) and medication administration staff of Providers, and be it further

RESOLVED, that the fees and courses offered will be review annually by the Superintendent; and be it further

RESOLVED, that the Superintendent or his/her designee is herein authorized to take any and all actions to carry out this resolution.

Submitted by: Gina Brown, Superintendent and Michelle Dolensky, Director of Community and Provider Relations

The resolution was moved by **Kelly Butler** and seconded by **Carol J. Fruscella**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage county Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **September 19, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motion to approved Resolution 18-09-03 for Acceptance of the *Remote Support Grant* awarded to the Portage County Board of Disabilities from the Ohio Department of Developmental Disabilities and The Ohio State University Nisonger Center to Support Initiatives to Expand Remote Support (remote monitoring) & Availability in Ohio in the amount of \$20,000.00

RESOLUTION 18-09-03

ACCEPTANCE OF A GRANT FOR THE MONTH OF AUGUST 2018

WHEREAS, the Portage County Board of Developmental Disabilities has received notice of a grant awarded August 31, 2018 as specified below: and

To:	From:	
Portage County Board of Developmental Disabilities	In collaboration with Ohio Department of	\$20,000.00

To support initiatives to expand Remote Support (remote monitoring) & Availability in Ohio Grant	Developmental Disabilities and The Ohio State University Nisonger Center	
Total		\$20,000.00

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Gina Brown, Superintendent, & John Vennetti, Director of Service and Support Administration, and Diane Cotton, Director Business Management

The resolution was moved by **John Gargan** seconded by **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a meeting held on **September 19, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-09-04 Revision of the Ohio Department of Education’s (ODE) Special Education, *Part B—Individuals with Disabilities Education Act (IDEA)* Grant Program for the 2018-2019 School Year

RESOLUTION 18-09-04

REVISION TO THE OHIO DEPARTMENT OF EDUCATION’S (ODE) SPECIAL EDUCATION, PART B—INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) GRANT PROGRAM FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Portage County Board of Developmental Disabilities (Board) is eligible to receive federal flow-through dollars in the amount of nine thousand, five hundred sixty-one dollars and twenty-seven cents (\$9,561.27) plus 2017-18 carryover funds of thirty-nine thousand, six hundred one dollars and eighty-nine cents (\$39,601.89) by participation in ODE’s Special Education, Part B—IDEA grant program for the 2018-2019 School Year; and

WHEREAS, these funds will be used for salaries and benefits; now therefore be it

RESOLVED, that the Board authorizes participation in ODE’s Special Education, Part B—IDEA grant program for the 2018-2019 school year; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this resolution.

Submitted by: Gina Brown, Superintendent; Alicia Hall, Director of Education and Child Development; and Diane Cotton, Director of Business Management

The resolution was moved by: **Cheri Michael** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye

Michelle Sahr,

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **September 19, 2018** and an accurate copy of said resolution will be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-09-05 for the Establishment of the *Standing Committee on Financial Stability*

RESOLUTION 18-09-05

ESTABLISHMENT OF THE STANDING COMMITTEE ON FINANCIAL STABILITY

WHEREAS The Portage County Board of Developmental Disabilities has been operating at a budgetary deficit for the past several years; and

WHEREAS The Board must, in order to correct deficit spending, review and explore existing financial models and spending; and

WHEREAS Board members have a fiduciary responsibility to the citizens of Portage County; therefore be it

RESOLVED The Portage County Board of Developmental Disabilities does hereby create a Standing Committee on Financial Stability; and be it further

RESOLVED The Standing Committee on Financial Stability will continually review policies and procedures surrounding Board finances, making recommendations to the Board for corrective and reparative action; and be it further

RESOLVED The Chair and members of the Standing Committee on Financial Stability will be appointed by the Superintendent, and convene until such a time that the Board is no longer operating at a budgetary deficit; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this resolution.

Submitted by: Kelly Butler, Board Member

The resolution was moved by **William Tarver** and seconded by **Carol J. Fruscella**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the results of which are as follows:

Kelly Butler, aye
John Gargan, aye
Timothy Moran, aye

Carol J. Fruscella, aye
Cheri Michael, aye
William Tarver, aye

Michelle Sahr, aye

Certification

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **September 19, 2018**, and an accurate copy of said resolution may be located in the official minutes of the board.



Beverly Puleo, Assistant to the Superintendent

Motion to approve the Extension of the 2017-2018 Strategic Plan for one (1) year through 2019 with additional language to include:

- **Remote Supports**
- *Remote Supports* combines technology and direct care to support people with developmental disabilities
- The Board is committed to improving the lives of the individuals and foster a positive change for those individuals that can benefit from *Remote Supports*
- To promote independence, privacy and to assist individuals to be more independent by relying less on staff
- Provide informational sessions, demonstrations, and ongoing trainings
- Commit to a total of 60 individuals over the next 5 years

AND

- Update **Fiscal/Program Management** to reflect 2017 Revenues/Expenditures

Motion by T. Moran

Second by W. Tarver

Motion carried by roll call vote as follows: Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, Jr., aye, Timothy Moran, aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver, aye.

Motioned to Amend Policy 4.36 Waiting List to reflect rule change effective September 1, 2018

Motion by W. Tarver

Second by J. Gargan

Motion carried by voice vote

No August 2018 Management Reports were reviewed (Technology Report at table)

Reviewed August 2018 Personnel Report

Recap of Personnel Actions for July 2018

- As of August 2018, there were 103 employees including six (6) intermittent positions and one (1) vacancy.

Positions Added/Abolished:**Abolished:**

Head Cook, 184 days, 8 hrs/day (Children's Services)

Assistant Cook, 184 days, 6.5 hrs/day (Children's Services)

Added:

Part-time Assistant Cook, 184 days, 3 hrs/day (Children's Services)

Job Postings/Vacancies

School-Age Transition Coordinator, 199 days, 8 hrs/day (Children's Services), vacant May 12, 2017, Posted February 28-March 16, 2018, filled August 27, 2018

Instructor Assistant, 184 days, 6.5 hrs/day (Children's Services), vacant May 31, 2018, Posted May 1-11, 2018, Filled, effective August 27, 2018

Service & Support Administrator, 240 days, 7.5 hrs/day (Service and Support Administration), vacant June 8, 2018, Posted, June 8-22, 2018, Filled, effective August 20, 2018

Part-time Assistant Cook, 184 days, 3 hrs/day (Children's Services), vacant August 1, 2018, Posted August 3-10, 2018, Filled, effective August 27, 2018

Supplemental Positions:

Softball Coach [2] (April-June) vacant September 1, 2017, posted July 14-28, 2017, filled (1), effective June 27, 2018

Recreation Program Coordinator, vacant September 1, 2018, posted July 27-August 3, 2018, Vacant

New Hires:

Barbara Cooper Service & Support Administrator, 240 days, 7.5 hrs/day (Service and Support Administration), effective August 20, 2018

Angela Kovach School-Age Transition Coordinator, 199 days, 8 hrs/day (Children's Services), effective August 27, 2018

Joyce Jones Part-time Assistant Cook, 184 days, 3 hrs/day (Children's Services), effective August 27, 2018

Connie Tarver Instructor Assistant, 184 days, 6.5 hrs/day (Children's Services), effective August 27, 2018

Promotions/Transfers:

Melissa May Account Clerk I, 240 days, 8 hrs/day (Service & Support Administration), to Account Clerk II, 240 days, 8 hrs/day (Service & Support Administration), effective August 27, 2018

Reclassifications:**Additional Assignments:****Supplemental Agreements:****Separations:**

Angela Kovach School-Age Transition Coordinator, 199 days, 8 hrs/day (Children's Services), effective August 28, 2018

Retirements:

Reviewed August 2018 Enrollment Report with enrollment of 958 beneficiaries for the month of August representing an increase of twenty-three (23) and a decrease of twenty-eight (28) beneficiaries from July 2018.

The Superintendent reported on the following:

- On July 30, 2018, the President signed legislation giving state Medicaid programs more time to comply with Electronic Visit Verification (EVV) requirements by delaying penalties imposed on the states until January 1, 2020. The Ohio Department of Medicaid (ODM) would like to clarify what this means for Ohio's EVV program.
 - Ohio's EVV program, and accompanying requirements, are still ongoing and applicable. Providers in Ohio who were impacted by the first phase of the Medicaid EVV implementation (fee-for-service providers of state plan home health nursing and aide services, private duty nursing, RN assessment, Ohio Home Care Waiver nursing, Ohio Home Care Waiver personal care, and Ohio Home Care Waiver home care attendant services) should be using EVV. The recently signed legislation only delays penalties for those states who have been unable to implement their EVV systems by the original deadline of January 1, 2019. Ohio implemented the first phase of EVV well in advance of this date, so this legislation only applies to Ohio if additional populations are not implemented by the new deadline of January 1, 2020.
 - Ohio Administrative Code Rule 5160-1-40, which mandates the use of EVV for certain home and community-based services (state plan home health nursing and aide services, private duty nursing, RN assessment, Ohio Home Care Waiver nursing services, Ohio Home Care Waiver personal care services, and Ohio Home Care Waiver home care attendant services), was effective January 1, 2018. Ohio's EVV program went live January 8, 2018, but ODM gave providers a six-month grace period to come into compliance with the rule. This allowed both providers and ODM to become familiar with the system before any claims were impacted. Providers subject to EVV should be using the EVV system or an approved alternate EVV vendor now.

- Due to the questions that ODM has received on using an alternate EVV system, an informational webinar is being offered to agency providers. If you are an agency provider who is currently using an alternate EVV system or has been exploring using an alternate EVV system, this webinar is for you! This webinar will cover:
 - ✓ The Alternate EVV System Certification process, including Phase 2 Certification and Re-Certification
 - ✓ Key Alternate EVV documents and things to know
 - ✓ Frequently asked questions regarding Alternate EVV systems
- The webinar is being offered on **Wednesday, September 26, at 10:00am EST**. It will last approximately 90 minutes. There will be time at the end of the presentation for questions. If you are unable to make the live webinar, it will be recorded and posted to the ODM EVV webpage.
- Training for NE Region next **Friday 9/21/18 9:00am–4:00pm**. Community integration for people with criminal offenses
 - This training will provide information on how to:
 - Support community integration for individuals with intellectual and developmental disabilities who are convicted of criminal offense.
 - The roles of probation and parole in supporting community integration & forming partnerships with probation and parole
 - An overview of sex offender registration laws and a discussion on their application
 - the practical application of the laws to individuals with intellectual and developmental disabilities.
 - Supporting community integrations for individuals with ID/DD who engage in criminal behavior but are not convicted
 - Balance rights and safety
 - Using trauma informed approach
 - Dignity of Risk vs. Safety for the Community in the Digital Age
- Synergy Conference- **Date: October 3-5, 2018**
 - Synergy brings together a cross section of all stakeholders—people with developmental disabilities, their family members, professionals and staff of county boards of DD and providers of residential and day service settings. Attendees will learn, socialize, network and have fun.
 - Two individuals served will be attending this year. Some of the topics are:
 - ✓ Communicate to Collaborate, Facilitate and Motivate, Trauma Informed Care, APPRECIOLGY—The Art and Science of Appreciation, Victim Assistance - Overcoming System Barriers, The Ohio Ethics Law: It's Everybody's Business!, Create a Culture of Coordinated Support, Navigating Change without Losing Your Focus, How do I Know Who Are the Best Providers?, Supporting Sex Offenders with ID/DD in the Community, Takin' it to the Streets!, Create the Life You Want Using LifeCourse Tools!, Gearing up for Inclusion, Never Give Up, Technically Speaking About Support, Build Better Lives, and more.
- Members of the Parent Mentor Council will be on hand to answer specific questions about the Parent Mentor's role, how they address the unique needs of families and schools in their respective districts, and provide valuable tips for getting your project up and running

successfully.

- Wednesday, Oct. 3rd, 9:30am-3:00pm
 - Xenos Christian Fellowship, 1340 Community Park Drive, Columbus, Ohio 43229, USA
 - More information: **9:00 a.m.–Registration**
- Waiting list rule went into effect September 1, 2018 and the assessments have begun.
- DODD will be here September 28 to discuss housing for individuals in Portage County. We will be discussing housing resources, programs, as well as strategies to offset challenges associated with housing. They will be visiting the house on Depeyster Street in Kent.
- Family Swim has resumed on Tuesdays and Thursdays from 6:00-7:30pm at HDS
- Thank you to everyone who volunteered for the Randolph Fair and the Balloon A Fair.
- Thank you to John Venetti, Emily Martinez, George Winsen, Gary Slapnicker and Michelle Dolensky for all their hard work to secure the remote Supports grant.

The President announced Next Regular Board Meeting:

Wednesday, October 17, 2018 Regular Board Meeting, 5:00pm, at the Dennis M. Coble Administration Building

Motion to discuss to rescheduled November 21, 2018 (current date Wednesday before Thanksgiving)

Motion by K. Butler
Second by W. Tarver
Motion carried by voice vote

Motioned to reschedule the November 21, 2018 Regular Meeting to Wednesday, November 14, 2018

Motion by T. Moran
Second by C. Michael
Motion carried by voice vote

At 6:00pm, the Board entered Executive Session in the Board Room with no action to be taken following Executive Session.

Motion by W. Tarver
Second by C. Fruscella

For the following identified reason:

- (x) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual;
indicate reason: Superintendent Evaluation and Evaluation of the Board
- () To consider the purchase of public property or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or

- bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- () Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
 - () Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
 - () Matters required to be kept confidential by federal law or rules or state statutes.
 - () Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public boy of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

NOT VOTING	PRESENT		BOARD MEMBERS
	YES	NO	
()	(x)	()	KELLY BUTLER
()	(x)	()	CAROL J. FRUSCELLA
()	(x)	()	JOHN GARGAN JR
()	(x)	()	CHERI MICHAEL
()	(x)	()	TIMOTHY MORAN
()	(x)	()	MICHELLE SAHR
()	(x)	()	WILLIAM TARVER

Motion to adjourn executive session at 6:11pm.

Motion by J. Gargan

Second by K. Butler

Motion carried by roll call vote as follows: Kelly Butler, aye, Carol J. Fruscella, aye, John Gargan, Jr., aye, Timothy Moran, aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver, aye.

Motion to return to open session 6:17pm (community members/staff needed to re-assemble)

Motion by W. Tarver

Second by T. Moran

Motion carried.

No Action taken from Executive Session.

The President asked if any other business needed to come before the Board. There being none, he called for a motion for adjournment at 6:18pm

Motion by J. Gargan

Second by W. Tarver

Motion carried by voice vote.

INFORMATION

Tuesday/Thursday, September 11, 13, 18, 20, 25, 27, 2018 Board Eligible Family Swim,
6:00-7:30pm, Happy Day School

Saturday, September 15, 2018 Ravenna Balloon A-fair, Main Street Ravenna, 8:00am-5:30pm
Ravenna Balloon A-fair Parade, 9:00am (*assemble at Marc's*
8:30-8:45am)

Wednesday, September 19, 2018 Genetics Outreach Clinic, 9:00am-3:00pm, Happy Day
School

Tuesday/Thursday, October 2, 4, 9, 11, 16, 18, 23, 25, 30, 2018 Board Eligible Family Swim,
6:00-7:30pm, Happy Day School

Saturday, October 6, 2018 Fall Festival Sponsored by Portage County Parent Council

Monday, October 8, 2018 Parent Council Meeting, 6:30pm, Reed Memorial Library

Wednesday, October 17, 2018 Genetics Outreach Clinic, 9:00am-3:00pm, Happy Day School

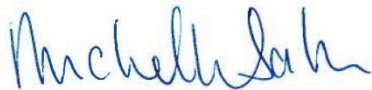
Thursday, October 31, 2018 Fall Festival, 9:30am, Happy Day School

Special Olympics To be Announced

Respectfully Submitted,



Beverly Puleo, Assistant to the Superintendent



Michelle Sahr, President



John Gargan, Secretary